

Hospice Volunteer

Location: Austin, TX **Company:** Profound Hospice Care, LLC

Job post summary

Date posted: _____

Job description:

Job Summary:

Primary function is to provide assistance and support without compensation to the Hospice patient, family, and the Hospice team.

Environmental and Working Conditions: Patients' homes in various conditions; possible exposure to blood, bodily fluids, and infectious diseases; ability to work flexible schedules; ability to travel locally; some exposure to unpleasant weather. Must have Hepatitis acceptance/declination for patient care volunteers. Office-routine office environment; noise level may be moderately high; ability to work a flexible schedule. Unpleasant weather.

Physical and Mental Effort: Prolonged standing and walking required. The occasional need to lift, pull, carry, and push items. Frequent need to stoop, kneel, and reach while accessing files. Requires working under some stressful conditions to meet deadlines and patient needs, and to make quick decisions. Requires eye-hand coordination and manual dexterity.

Duties:

Direct Patient Care

- Provides direct care/companionship to the patient.
- Provides preparation of meals.
- Provides a clean, safe, and comfortable patient environment
- Promotes positive, supportive, and respectful communication to the patient, family, and staff members
- Provides an environment which promotes respect for the patient, while protecting their privacy and property.

Administrative Support

- Provides clerical support to office staff.
- Participates in special projects/fundraisers.

Professional Volunteer

- Provides services according to the rules and standards of practice in their respective disciplines.

Requirements:

- **Education:** High School Diploma Preferred. **Licensure:** Must have a current driver's license
- **Experience:** Must have a current driver's license if providing direct patient care. Professional volunteers must meet requirements of specific licensure rules.
- **Skills:** Must be able to read and write in English and follow written and verbal instructions in English effectively.
- Demonstrates interest in the welfare of the ill and elderly.
- **Transportation:** Reliable transportation and valid auto liability insurance (if providing direct patient care).
- **Criminal History:** Must agree to and pass a criminal history check (for direct care volunteers).

Ability to Commute:

- Austin Area (Required)

Work Location: In person